

**[DATE]**

**TO: West Virginia University Libraries**

**FROM: [STUDENT'S FULL NAME, ADDRESS, PHONE NO., AND EMAIL]**

**SUBJECT: Distribution of Thesis / Dissertation**

Due to the proprietary nature of the patent pending technology disclosed in the thesis / dissertation entitled [FULL THESIS / DISSERTATION TITLE], I request that it not be publicly distributed for a period of one year. I will notify you in writing if an additional extension of this time limit is required.

Sincerely,

[STUDENT'S SIGNATURE]

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**[DATE]**

**TO: West Virginia University Libraries**

**FROM: [STUDENT'S FULL NAME, ADDRESS, PHONE NO., AND EMAIL]**

**SUBJECT: Thesis / Dissertation Patent Release**

The patent(s) pending for my thesis / dissertation has (have) now been granted, issued under patent number(s): \_\_\_\_\_

I hereby authorize the release for public distribution the thesis / dissertation entitled: [FULL THESIS / DISSERTATION TITLE].

Sincerely,

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You may wish to include copies of patent release certificates, or other official documentation.

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